



## **JOB DESCRIPTION**

**JOB TITLE:** Rock Sober Coordinator / Pregnancy & STI/STD Prevention Specialist

**SUPERVISOR:** Program Director, Evergreen Shelter Program

**LOCATION:** Evergreen Youth and Family Services

**STATUS:** Full-Time/Non-exempt

### **SUMMARY:**

The Rock Sober Coordinator/Pregnancy & Disease Prevention Specialist will be the Bemidji Rock Sober Program Coordinator and also implement evidence-based teen pregnancy and STI/STD prevention curricula for teens, ages 12-18, in the community and at the Evergreen Shelter Program. Bemidji Rock Sober activities include provision of sober support for youth two afternoons each week and “alternative high” activities one evening a week (typically Friday night). Our sexual health education objectives are to serve 150-200 youth in each of the two years of this grant to promote positive youth development, improve knowledge of pregnancy and STIs/STDs, delay onset of sexual activity for youth who are not sexually active, increase birth control use among sexually active teens, and encourage healthy decision-making on health-related issues. This position requires the use of visual and auditory skills approximately 95% of the time. This position requires the ability to drive agency vehicles.

### **DUTIES:**

1. Become trained and implement evidence-based teen pregnancy and STI/STD prevention curricula to 150-200 youth in the surrounding community through area schools, group homes, detention centers, Bemidji Rock Sober and youth in shelter (Evergreen Shelter Program).
2. Extend teen pregnancy and STI/STD prevention information to adults in the community as needed.
3. Utilize a positive youth development approach to rally support for youth as they strive to maintain sobriety. Offer on-call support through an agency cell phone.
4. Utilize Motivational Interviewing to assist the clients in achieving insight and in actualizing their life goals.
5. Organize weekly asset building activities to promote healthy lifestyles and as an incentive for participation in education.
6. Facilitate opportunities for cultural support for youth.
7. Provide transportation in coordination with other program staff to make groups and activities accessible for youth.
8. Work effectively with potential referral sources including parents, educators and service providers to recruit and maintain participation of at-risk youth.
9. Provide guidance to Rock Sober and pregnancy prevention co-facilitators.
10. Maintain up-to-date client records, gather and record program data on program activities and outcomes.
11. Be responsible for timely, high-quality, reporting to the Program Director, Executive Director, and agency funding sources on client demographics, activities, services, and outcomes.

12. Participate in trainings and staff meetings. These include the weekly team meetings, the monthly All-Agency meeting, the annual Evergreen Conference and other training that may occur or be required for the grant.
13. Conduct activities related to compliance with federal and state laws related to mandated reporting, DHS licensing and the Data Privacy Act.
14. Demonstrate a willingness to accept additional duties as assigned by supervisor or the agency Executive Director.

## **QUALIFICATIONS:**

1. Prefer an individual with 4-year college degree in a human service related field, and/or a minimum of two years of direct service with youth and their families.
2. Must be 21 years of age (pursuant to state program licensing requirements).
3. Must have a commitment to support all of the agency's programs and services and its mission.
4. Must exercise initiative, be organized, meet deadlines, and be dependable.
5. Must have at least one-year experience working with youth and families of diverse backgrounds, including Caucasian youth, Native American youth, and LGBTQ+ youth.
6. Must be able to work flexible hours including evenings, overnight/out of town and occasional weekends.
7. Must be self-motivated and willing to use a teamwork approach.
8. Must be able to work collaboratively with other agency programs, other local community service providers, schools, law enforcement, probation, tribal programs, and county, state, regional and national programs and organizations.
9. Must have a strong understanding of professional boundaries with clients and exercise good judgment regarding boundaries.
10. Treat agency co-workers and youth and families with respect and courtesy.
11. Must be a positive role model to staff, youth, families and the community.
12. If chemically dependent, must be free of chemical use problems for at least two years.
13. Must maintain client, co-worker, and agency confidentiality and abide by HIPAA and the Data Privacy Act.
14. Must be free from alcohol and chemical dependency and must maintain this freedom for the full duration of your employment with the agency. If formerly chemically dependent, must have two years of freedom from alcohol and drug dependency preceding employment with the agency.
15. Must have reliable means of transportation and a valid driver's license. If you use your own vehicle for your work-related transportation, must have current vehicle insurance.
16. Must be insurable on Evergreen Youth & Family Services' auto policy.
17. Must successfully pass a drug and/or alcohol test.
18. Must successfully pass a Minnesota DHS Applicant Background Study, Bureau of Criminal Apprehension Criminal Background Check via the BCA website, and a sexual contact background check.
19. Must be highly effective working relationally with youth, teaching, counseling, running co-ed group and leading activities.
20. Must have a working knowledge of boundaries and structured interaction with adolescents.
21. Must have a strong understanding of addiction and recovery issues.

**COMPENSATION:** \$16.93 - \$21.70 per hour DOQ

**TO APPLY:** Please visit [www.evergreenyfs.org](http://www.evergreenyfs.org) to download our employment application or apply on-line. To be considered for the position applicants must submit cover letter, resume, and application to: Evergreen YFS, ATTN: Human Resources Director, PO Box 662, Bemidji, MN 56619, submit on-line or email [hr@evergreenyfs.org](mailto:hr@evergreenyfs.org)

**DEADLINE:** This position will be open until filled.

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